Completing the Chart Audit for Lead Screening

1. Select Months
   - Select at least **twelve** consecutive or non-consecutive months to be audited. At least **ten** of the months must occur after your practice receives the Lead Screening training.
   - Select at least **one** month that occurred prior to the Lead Screening training.

2. Identify 15-Month Well-Child Visits
   - Select at least **twenty** 15-month well-child visits per month to be audited.
   - To reduce bias, please select consecutive 15-month visits with a well-child visit billing code (not only those visits at which lead screening took place) **and** select visits that are representative of different providers in your practice.

3. Collect Patient Data for Chart Audits
   - Complete the Chart Audit Form for each 15-month well-child visit you selected.
   - Number the selected visits consecutively (e.g., 1 – 20) to keep track of charts audited and entered into QInsight.
   - **Tip:** Complete all of the Chart Audit Forms on paper before entering data into QInsight.